

# Schools of Excellence in Arts Education Award Nomination Checklist

## Nominations for the *Schools of Excellence in Arts Education Award* must include:

- Completed Nomination Form
- Completed Nomination Questions
- Two copies of work samples: DVD of students' work, exhibits, class activities and/or performances (examples of all four arts disciplines are preferred). Preferred DVD examples include footage of teaching and learning, in addition to student performance.

Please note: The panel will review work samples on DVDs for 5-10 minutes. If the sample you submit is longer than that, provide specific cueing instructions. Support materials should provide examples of all major artistic disciplines (dance, music, theatre, and visual art) taught in the school. *It is recommended that, before submitting their videos, applicants check each DVD and CD from beginning to end on various media players to be sure they are working properly.*

- Video Release Form (if applicable)
- Letter from the Principal, which includes a statement regarding the school's academic ranking in comparison to other schools in the state (required). Principals should also indicate in their letter:
  - A) If they are a member of AWSP (Association of Washington School Principals), and/or the NAESP (National Association of Elementary School Principals) and/or NASSP (National Association of Secondary School Principals).
  - B) If their school is a member of ArtsEd Washington.  
*Membership/affiliation is not required for your school to receive the award.*
- A paragraph (150-300 words) which could be used for public distribution that provides a summary description of the school's arts programs.

**Submissions must be received by ArtsEd Washington by March 30, 2012.**